



HILLINGDON
LONDON



Corporate Services and Partnerships Policy Overview Committee

Councillors on the Committee

Richard Lewis (Chairman)
Michael White (Vice-Chairman)
Beulah East (Labour Lead)
Lindsay Bliss
Neil Fyfe
Raymond Graham
Richard Mills
Carol Melvin

Date: TUESDAY, 16 OCTOBER
2012

Time: 7.30 PM

Venue: COMMITTEE ROOM 5 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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further information.**

Published: 8 October 2012

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This Agenda is available online at:

<http://modgov.hillingdon.gov.uk/ieListDocuments.aspx?CId=243&MIId=1404&Ver=4>

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INVESTOR IN PEOPLE

Useful information

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About this Committee

This Policy Overview Committee (POC) will undertake reviews in the areas covered by the Deputy Chief Executive's Office and Finance and Resources Directorate and can establish a working party (with another POC if desired) to undertake reviews if, for example, a topic is cross-cutting.

This Policy Overview Committee will consider performance reports and comment on budget and service plan proposals for the Deputy Chief Executive's Office and Finance and Resources Directorate.

The Cabinet Forward Plan is a standing item on the Committee's agenda.

The Committee will not consider call-ins of Executive decisions or investigate individual complaints about the Council's services.

Terms of Reference

The Constitution defines the terms of reference for Policy Overview Committees as:

1. To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. To monitor the performance of the Council services within their remit (including the management of finances and risk);
3. To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. To consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within their remit (before they are taken by the Cabinet);

Policy Overview Committees will not investigate individual complaints.

This Committee performs the Policy Overview role in relation to the following services:

1. human resources and personnel service;
2. e-Government and ICT;
3. democratic services;
4. legal services;
5. the Council's property portfolio, including property and asset acquisition and disposal, and capital programme;
6. corporate finance, including:
 - a. development of a medium term budget strategy;
 - b. scrutiny of the Council's management of its resources;
 - c. reviewing the operation of the Council's financial rules making proposals to the Cabinet and/or Council for their development
7. the Council's overall performance and corporate improvement work particularly in relation to the Comprehensive Performance Assessment and Corporate Assessment;
8. economic development and single regeneration budget;

9. the Local Strategic Partnership and Community Strategy;
10. Local Area Agreement;
11. community partnerships and the Council's voluntary sector strategy;
12. corporate aspects of diversity & equalities policy;
13. Best Value;
14. any other cross-cutting portfolios that might be created and any functions not included within the remit of the other Policy Overview Committees.

Agenda

- 1 Apologies
- 2 Declarations of Interest
- 3 Minutes of Meeting held on 18 September 2012 (**Pages 1-4**)
- 4 Exclusion of Press and Public
To confirm the items of business marked Part I will be considered in public and that the items marked Part II will be considered in private.
- 5 Major Review - Community Cohesion (**Pages 5-14**)
- 6 Work Programme 2012/13 (**Pages 15-18**)
- 7 Forward Plan (**Pages 19-30**)

Minutes

**Corporate Services and Partnerships Policy
Overview Committee
Tuesday, 18 September 2012
Meeting held at Committee Room 3 - Civic Centre,
High Street, Uxbridge UB8 1UW**



	<p>Members Present: Councillors Richard Lewis (Chairman), Timothy Barker, Lindsay Bliss, Beulah East, Neil Fyfe and Richard Mills.</p> <p>Apologies: Councillors Raymond Graham (Councillor Timothy Barker substituting) and Michael White.</p> <p>Officers: Fiona Gibbs (Council's Stronger Communities Officer) and Khalid Ahmed (Democratic Services Manager).</p> <p>Witness: Carole Jones (Chair of the Strong and Active Communities Partnership)</p>
13.	<p>MINUTES OF THE MEETING HELD ON 24 JULY 2012</p> <p>Agreed as an accurate record.</p>
14.	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>It was agreed that all items of business would be considered in public.</p>
15.	<p>COMMUNITY COHESION WITHIN HILLINGDON</p> <p>Members were provided with a presentation from the Council's Stronger Communities Officer who outlined her role and the remit of the Strong and Active Communities.</p> <p>The Committee was informed that in her role as Stronger Communities Officer she provided:</p> <ul style="list-style-type: none"> • Strategic and policy lead on community cohesion and integration • Advice and guidance on community cohesion across the Council • Advice, guidance and support to external partners • A community engagement and community development role in relation to community cohesion and integration <p>Reference was made to the activities which the Stronger Communities Officers was involved in, which included:</p> <ul style="list-style-type: none"> • Developing and Managing the Strong and Active Communities partnership and supporting partners in

	<p>delivering the action plan</p> <ul style="list-style-type: none"> • Supporting partners in the delivery of community cohesion and integration related projects which Included English for Speakers of other languages (ESOL), Hayes Carnival, Junior Citizens, Hayes and West Drayton and Yiewsley community engagement programmes, Peabody estate multi-agency partnership, Schools community cohesion partnership • Supporting Hillingdon's Inter Faith Network in developing its activities • Supporting Women in the Community Network in developing its activities • Supporting the Hillingdon Traveller Forum • Support local Black, Asian and Minority Ethnic (BAME) community organisations • Working in partnership with the police to monitor and co-ordinate appropriate response on matters relating to community tensions and preventing violent extremism in the borough <p>Carole Jones, Chair of Strong and Active Communities and Head Teacher of Yeading School attended the meeting and provided Members with details of the work which had been carried out within many of the Borough's schools.</p> <p>Members were informed that it was important for community cohesion work to take place with schools because:</p> <ul style="list-style-type: none"> • Schools had a duty to promote community cohesion • The sharing of best practice in local schools could be shared across the borough • Schools and extended schools had the ethos of being community minded • Young people had an important role to play for the future • There was the opportunity to engage not only young people but also parents and the wider community • Sustainability • Partnership working <p>Members were provided with a short film on the Community Choir which had been formed from 5 schools, which involved 120 children and around 30 parents. This had been a hugely successful initiative and resulted in the integration of many community groups.</p> <p>The Committee was informed that 23 schools were involved in the Strong and Active Partnerships and discussion took place on how to get even more schools involved in this initiative.</p> <p>Reference was made to the Yeading Community House, situated next to Yeading School, which parents and residents from different community groups used to build relationships</p>	<p>Action By:</p>
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	Noted.	
17.	CABINET FORWARD PLAN Noted.	
	Meeting commenced at 7.30pm and closed at 9.30pm Next meeting: 16 October 2012 at 7.30pm	

These are the minutes of the above meeting. For more information on any of the resolutions please contact Khalid Ahmed on 01895 250833. These minutes are circulated to Councillors, Officers, the Press and Members of the Public.

MAJOR REVIEW – COMMUNITY COHESION

Contact Officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

To hear from witnesses to enable the Committee to gather evidence as part of their major review into Community Cohesion.

OPTIONS OPEN TO THE COMMITTEE

1. Question the witnesses.
2. To consider the scoping report (appendix 1) and to make amendments if necessary
3. To make a note of possible recommendations for the review

INFORMATION

1. At the last meeting of the Committee held on 18 September 2012 Members began their review into Community Cohesion. The Committee was provided with a presentation from the Council's Stronger Communities Officer and from the Chair of the Strong and Active Communities Partnerships. Details of the presentation are included in the Minutes of the meeting which are attached to this agenda.
2. Initially the Committee decided that the aim of the review should be centred on how Council services are working in order to mitigate against the potential risk factors that can impact on community cohesion. Particular emphasis was going to be around building upon the many positives that underpin resilience in communities within the Borough.
3. After hearing the evidence from the Chair of the Strong and Active Communities Partnership and the Council's Stronger Communities Officer, the Committee discussed the scope of the review and agreed that the review should look at how the Council's services were accessed by all individuals of all backgrounds and groups and sections of the community. Included in this would be looking at how Council services communicated services to the community, beyond the promotion of its services. What steps were taken by service areas to break down barriers to engage with groups which would enable them to interact and integrate with the rest of the community? The Committee welcomed the work which had been carried out in the Borough's schools but felt that the review should concentrate on adults and whether there was an equality of access to services, particularly around community services.

Witnesses

4. Officers have invited representatives from Adult Education, Library services and Sports and Leisure services to help Members with their review.

Possible Lines of Enquiry

How are Council services engaging individuals from all backgrounds and demographics within our local areas?

How does the Council work with residents to promote a sense of pride and belonging, promotes equality of opportunity and sense of community?

Beyond the initial promotion and marketing of a service, what other ways have been used to engage and interact with groups?

If there has been resistance by certain individuals and groups to becoming involved in services provided by the Council, how have barriers been broken down to overcome this?

What examples are there of good practice, which could be used in other areas of the Council, in relation to enabling community groups and individuals of all backgrounds to access Council services?

How does the Council run services so that it can counter risks and potential tensions and perceived inequalities?

PAPERS WITH THE REPORT

Scoping Report (Appendix 1)



HILLINGDON

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Corporate Services & Partnerships Policy Overview Committee Review Scoping Report 2012/13

OBJECTIVE

Community Cohesion

Aim of review

The review aims to examine how Council services are working in order to mitigate against the potential risk factors that can impact upon community cohesion and build upon the positives that underpin resilience in communities. The review will include a particular focus in relation to perception of fairness, transparency and equality of access.

Terms of Reference

- To learn about community cohesion in Hillingdon
- To understand the risk factors that undermine community cohesion
- To assess the effectiveness of the positive work undertaken to promote community cohesion in Hillingdon.
- To identify whether there are any particular issues or challenges that undermine community cohesion in Hillingdon.
- To identify any measures that would address any issues identified above and would promote community cohesion in Hillingdon.

Background

What is community cohesion?

DRAFT APPENDIX 1

Community cohesion is about a creating a sense of belonging, valuing diversity, tackling inequalities and promoting interaction to develop positive relationships within a community.

The Institute of Community Cohesion uses the definition:

“community cohesion is widely used to describe a state of harmony or tolerance between people from different backgrounds living within a community. Linked to the concept of social capital and the idea that if we know our neighbours and contribute to community activity then we are more likely to look out for each other, increase cohesion and minimise cost of dependency on institutional care”

In addition community cohesion is about relationships within communities, and about addressing differences between people, that may sometimes cause division, misunderstanding or tensions that, in turn, affect the way that communities interact with one another and see themselves. This is not exclusive to ethnic or faith groups but can also include, for example, the perceptions of young people and anti-social behaviour or socio-economic differences and how they can influence social interactions and involvement in community life.

Reasons for the review

The impact of the economic downturn has inevitably placed a strain on families and communities as resources are reduced and opportunities for employment and prosperity reduced. Adhered to this are the austerity measures which the public sector has been subject to, which will have had some impact on the delivery of services, possibly to the most vulnerable in the Borough.

Threats from extremism and terrorism are still real and can cause conflict, tensions, prejudice and misunderstanding within communities, particularly in these difficult times

Hillingdon has become more diverse with many areas seeing the proportion of white and ethnic minority communities more evenly spread. At the same time the Borough is experiencing increases in the number of young people and a growing older population.

The Council's approach, therefore, has been to understand what our community cohesion challenges are in Hillingdon and where in the Borough, risks to community cohesion are greatest. The review could explore this.

Supporting the Cabinet & Council's policies and objectives

This review will support the work of the Council as part of its Equality Duties to ensure promotion of good relations.

DRAFT APPENDIX 1

To deliver upon the objectives of the Sustainable Community Strategy with partners.

To deliver excellent services to our residents and achieve our aim of putting residents first.

INFORMATION AND ANALYSIS

Key Issues

For purposes of the review it is important to recognise where the positive contributions to community cohesion are taking place and promote greater opportunities for building on those positives and underpin the resilience within communities. Improving our knowledge of what works and what helps will reduce the risk.

Such as:

- Strong local leadership (political, community etc)
- Strong communication activity/strategy to engage with local communities
- Visible local initiatives
- Developing a local sense of civic pride
- Uniting local people on issues affecting the borough
- Strong partnership approach to local solutions
- Capacity building and sustainable approach to community engagement and community development which is inclusive and embraces the diversity of the borough

Positive outcomes in terms of community cohesion can influence and make an impact upon:

Increased sense of belonging
Increased participation in community activity
Increased satisfaction with services
Increased participation in sports, leisure and cultural activities
Reduced community tension
Increased community interaction
Reduced health inequalities
Increased aspirations
Reduced isolation
Increased health and well-being
Reduction in crime
Pride of place
Reduction in fear of crime
Increased educational attainment

Remit - who / what is this review covering?

Corporate Services & Partnerships Policy Overview Committee – 16 October 2012

DRAFT APPENDIX 1

Stronger Communities – Policy, Performance and Partnerships – Central Services
Adult education
Libraries
Schools
Sports and leisure services

Connected work (recently completed, planned or ongoing)

The review will be provided with details of some of the positive work which is being undertaken in Hillingdon which includes:

- Hillingdon Improvement Programme work streams in relation to Civic Pride and the borough's Heritage
- Supporting local groups:
 - Voluntary sector support including core grants
 - Support for the Hillingdon Inter Faith Network.
 - Women in the Community Network
- Local Community Engagement including through Health Promotion
- Community engagement, Pride of Place and Town centres programmes
- Work with schools and the development of the Schools Community Cohesion Partnership.
- Libraries – community engagement activities
- Sport and Leisure programmes
- Adult Education – community adult learning and ESOL provisions
- Customer Engagement activities

Key information required

How residents perceive the provision of Council services and how accessible those services are?

How does the Council work with residents to promote a sense of pride and belonging, promotes equality of opportunity and sense of community?

How does the Council run services so that it can counter risks and potential tensions and perceived inequalities?

How enabling residents to become actively involved and engaged with Council services can improve residents' perception and satisfaction levels and promote sense of fairness, equal treatment and sense of pride in the Borough.

What are services doing?

How are Council services measuring residents' feedback and perceptions?

How are Council services engaging individuals from all backgrounds and demographics within our local areas?

Corporate Services & Partnerships Policy Overview Committee – 16 October 2012

DRAFT APPENDIX 1

How are Council services promoting involvement and participation?

EVIDENCE & ENQUIRY

Witnesses

Stronger Communities Officer and related community projects: HIFN , Women in the Community
Chair of Strong and Active Communities Partnership
Schools representation
Adult Education
Library services
Sports and Leisure services

Intelligence

The Government has recently published its integration strategy: *“Creating the conditions for integration”*

This strategy outlines the Government’s aim in promoting an integrated society, where everyone can play a full part in local and national life. Where people from different backgrounds treat each other with respect and contribute together. : *“integration is achieved when neighbourhoods, families and individuals come together on issues which matter to them”*

The strategy has outlined the key factors for integration as:

Common Ground : a clear sense of shared aspirations and values which focus on what we have in common rather than our difference.

Responsibility: a strong sense of our mutual commitments and obligations, which bring personal and social responsibility

Social mobility: people able to realise their potential to get on in life

Participation and empowerment: people of all backgrounds have the opportunities to take part, be heard and take decisions in local and national life

Tackling intolerance and extremism: a robust response to threats, whether discrimination, extremism or disorder that deepen division and increase tensions.

The Government highlight the link between community cohesion and integration, but issues relating to inequality and individuals experience are

DRAFT APPENDIX 1

also important in enabling positive interaction and relationships in communities.

Resident's survey

CACI

Census

Government policy and strategies

ICoCo

Other research and analysis of community cohesion, social capital, integration and building stronger communities

Consultation and Communications

None at this stage

LOGISTICS

Proposed timeframe & milestones

Meeting Date *	Action	Purpose / Outcome
18 September 2012	Agree Scoping Report Witness Session 1	Information and analysis Council's Stronger Communities Officer Carole Jones, Chair of Strong and Active Communities Partnership and Head Teacher
16 October 2012	Witness Session 2	Council officer representatives from Adult Education, Sports & Leisure and Libraries
13 November 2012	Witness Session 3	Head of Corporate Communications, LBH Community representatives (i.e Women's Groups and Duncan Struthers, Chair of Hillingdon Inter Faith Network
15 January 2013	Draft Final Report	Proposals – To consider draft recommendations and draft final report

** Specific meetings can be shortened or extended to suit the review topic and needs of the Committee*

Risk assessment

Corporate Services & Partnerships Policy Overview Committee – 16 October 2012

DRAFT
APPENDIX 1

Failure to secure witnesses to provide evidence and advice to the Committee will impact on the thoroughness and completeness of the review.

This is an extensive area and the Committee may not be able to cover all the issues that they wish to examine within the time available.

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Agenda Item 6

WORK PROGRAMME 2012/13

Contact Officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

All meetings to start at 7.30pm

Meetings	Room
13 June 2012	CR 5
24 July 2011	CR 5
18 September 2012	CR 3
16 October 2012	CR 5
13 November 2012	CR 6
15 January 2013	tbc
26 February 2013	tbc
28 March 2013	tbc
30 April 2013	tbc

Corporate Services & Partnerships Policy Overview Committee

2012/13 DRAFT Work Programme

Meeting Date	Item
13 June 2012	Corporate Services & Partnerships Policy Overview Committee Review Topics 2012/13
	Work programme for 2012/13
	Cabinet Forward Plan

24 July 2012	Budget Planning Report for Central Services
	First Major Review in 2012/13 - Scoping Report
	Work Programme
	Cabinet Forward Plan

18 September 2012	First Major Review in 2012/13 - Community Cohesion
	Witness Session 1
	Cabinet Forward Plan
	Work Programme

16 October 2012	First Major Review in 2012/13 – First Review
	Witness Session 2
	Cabinet Forward Plan
	Work Programme

13 November 2012	First Major Review in 2012/13 – First Review
	Draft Final Report
	Cabinet Forward Plan
	Work Programme

15 January 2013	Budget Proposals Report for Central Services 2013/14
	Voluntary Sector Core Grants 2013/14
	Second Major Review in 2012/13 – Scoping Report
	Cabinet Forward Plan
	Work Programme

26 February 2013	Second Major Review in 2012/113 – Witness Session 1
	Cabinet Forward Plan
	Work Programme

28 March 2013	Second Major Review in 2012/13 – Witness Session 2
	Cabinet Forward Plan
	Work Programme

30 April 2013	Second Major Review in 2012/13 – Draft Final Report
	Cabinet Forward Plan
	Work Programme

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Agenda Item 7

Cabinet Forward Plan

Contact Officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

The Committee is required to consider the Forward Plan and provide Cabinet with any comments it wishes to make before the decision is taken.

OPTIONS OPEN TO THE COMMITTEE

1. Decide to comment on any items coming before Cabinet
2. Decide not to comment on any items coming before Cabinet

INFORMATION

1. The Forward Plan is updated on the 15th of each month. An edited version to include only items relevant to the Committee's remit is attached below. The full version can be found on the front page of the 'Members' Desk' under 'Useful Links'.

SUGGESTED COMMITTEE ACTIVITY

1. Members decide whether to examine any of the reports listed on the Forward Plan at a future meeting.

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Ref **Decision****Further information**

Ward(s)

Report to Full Council

Cabinet Member(s) Responsible

Officer Contact for further information

Consultation on the decision

NEW ITEM

Private decision?

SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services

Cabinet meeting - 25 October 2012

823	Enhanced household kerbside recycling scheme	This report to Cabinet will give the outcome of the grant funding bid to the Government for an enhanced household kerbside recycling scheme. Subject to the bid's outcome, the report will propose the building of recycling storage bays at New Years Green Lane Civic Amenity Site to facilitate the scheme. The report will also put forward procurement options for co-mingled recycle.			Cllr Jonathan Bianco and Cllr Scott Seaman-Digby	PEECS - Colin Russell	Corporate consultees	New	Private (3)
SI Page 21	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	Democratic Services			
806	Award of contracts for web filtering and Single Sign services for HGFL	Cabinet will consider the award of a contract for Internet Filtering and Single Sign On Services for Hillingdon Grid For Learning.	N/A		Cllr Jonathan Bianco and Cllr Scott Seaman-Digby	PEECS - Steve Palmer			Private (3)
762	Extension of Banking Services Contract	The Council signed a 3 year contract with HSBC Bank Plc effective from 1 April 2010, with an option to extend for a further 2 years. This report to Cabinet will review that option.	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	CS - Annette Reeves			Private (3)

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
811	Procurement of Highways Vehicles - Tippers	Cabinet will be asked to replace the existing 9 vehicles used to carry out the Highways Maintenance operation throughout the Borough.	All		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - David Fisher		New	Private (3)
812	Procurement of Street Cleaning Vehicles - Gaged Tippers	Cabinet will be asked to replace the existing 6 vehicles used to carry out the Street Cleaning Maintenance operation throughout the Borough.	All		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - David Fisher		New	Private (3)
829	Establishing Healthwatch in Hillingdon	Cabinet will receive a report to set in place arrangements to establish the new Healthwatch Hillingdon as required by the Health and Social Care Act 2012.	All		Cllrs Douglas Mills and Cllr Philip Cortherne	CS - Kevin Byrne		New	

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Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services

Cabinet Member Decisions - October 2012

799	Anti-Social Behaviour White Paper	The Cabinet Member will be asked to consider the implications of forthcoming legislation surrounding anti-social behaviour, the implications for Hillingdon and agree the Council's response.	All		Cllr Douglas Mills	PEECS - Ed Shaylor			
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various		

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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Cabinet meeting - 22 November 2012

SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	PEECS - Michael Patterson			Private (3)
805	Revenue Services Contract Extension	Cabinet will be asked to approve the aggregation and extension of the contract with Liberata plc	N/A		Cllr Jonathan Bianco	CS - Rob Smith			Private (3)

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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Cabinet Member Decisions - November 2012

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various		
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Ref **Decision** Further information

Ward(s)

Report to Full Council

Cabinet Member(s) Responsible

Officer Contact for further information

Consultation on the decision

NEW ITEM

Private decision?

SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services

Cabinet meeting - 20 December 2012

801a	The Council's Budget - Medium Term Financial Forecast 2013/14 - 2016/17 BUDGET & POLICY FRAMEWORK	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2013/14 for consultation, along with indicative projections for the following three years.	All	21-Feb-13	Cllr Jonathan Bianco	CS- Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with businesses & ratepayers		
802	Financial Support to Voluntary Organisations	The report to Cabinet will make recommendations on the level of financial support to voluntary organisations for the 2013/14 financial year.	All		Councillor Douglas Mills	CS - Nigel Cramb	Corporate Services & Partnerships POC		
810	Localisation of Council Tax Support	In accordance with Local Government Finance legislation, Cabinet gave its approval in July to consult on a localised scheme to replace Council Tax benefit. Cabinet will consider the responses from the consultation and then recommend to Council a scheme for operation within the Borough.	All	17-Jan-13	Cllr Jonathan Bianco	CS - Paul Whaymand			
815	Irrecoverable Business Rates	Cabinet will be asked to approve the writing off of business rates that cannot be recovered, in order to bring records up-to-date. There is no financial cost to the Council as the Government has already allowed for the cost in their general provision.	N/A		Cllr Jonathan Bianco	CS - Rob Smith		New	Private (1,2,3)

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Cabinet Member Decisions - December 2012

828	Hillingdon Families Service IT System	Procure and implement an IT database application to support the work of the new Children's Pathway Programme Preventative Services Hub, as well as Hillingdon Families Service practitioners to carry out the key tasks of assessment, planning, intervention and review.	N/A		Cllr David Simmonds	Democratic Services	Various	New	Private (3)
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various		

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services

Council - 17 January 2012

824	Council Tax Base and Business Rate Forecast	Council will be asked to approve the Council Tax Base for 2013/14 and the Business Rate Forecast	All	17-Jan-13	Cllr Jonathan Bianco	CS - Paul Whaymand	Corporate consultees	New	
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Cabinet meeting - 24 January 2012

SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	PEECS - Michael Patterson			Private (3)